

UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
100 USDA, Suite 102
Stillwater, OK 74074-2653

OK Notice PM-1387

For: County Offices

National FSA Technician Training, Phase III

Approved by: State Executive Director



1 Overview

A

Background

HRD, Training and Development Branch (TDB) has designed and developed a new version of the National Program Assistant Strategic Skills (PASS) course for Program Technicians (PT's). The new title of the revised course is National FSA Technician Training, which replaces the PASS course. It is targeted for FSA Federal and County Office PT's. Six Program Technicians from Oklahoma attended National training in August to become certified as instructors for this course.

The National FSA Technician Training consists of the following modules:

- Understanding Communication: Personality
- Communicating in a Diverse World
- You and the Borrower/Producer
- Managing Conflict
- Stress Management
- Applying Learning

B

Purpose

The purpose of this notice is to announce Sessions 13-15 of National FSA Technician Training.

Disposal Date	Distribution
February 1, 2004	County Offices

2 Training Site

A **Training Site and** **Dates**

Sessions **13-15** of National FSA Technician Training will be held concurrently January 13-15, 2004, at the Best Western in Stillwater. The training will begin at 1:00 p.m. on Tuesday, January 13 and will end by noon on Thursday, January 15.

A block of rooms is available at the Best Western for the nights of January 13 and 14. Participants should contact the Best Western at 405-377-7010 **before January 5** to make room reservations. Attendees from Logan, Payne, Noble, Lincoln and Pawnee Counties are not authorized overnight lodging. Attendees from Cimarron, Texas, Beaver, and McCurtain Counties are authorized lodging for the night of January 12. Per diem rate in Stillwater (\$55.00 room and \$30.00 M&IE)

B **Attendance**

All permanent Program Technicians listed in Exhibit 1 are requested to attend. Additionally, selected temporary employees with counter duties will be attending this training.

C **Travel** **Authorization**

Retain this notice for travel authorization. Travel should be coordinated by DDs. Due to the continuing resolution period, authorizations should not be completed until we receive funding to cover the period of travel.

D **Accommodation** **Statement**

Persons with disabilities who require accommodation to attend or participate in this meeting should contact Marty Alberts at 405-742-1140 by January 5, 2004.

NATIONAL FSA TECHNICIAN TRAINING**Session 13 – Instructors – Cindy Allen and Brenda Moore**

County	Employee
Beaver	Jody Bryant
Choctaw	Royce Battles
Comanche	Darla Foley
Cotton	Avanelle Ballard
Custer	Lois Calip
Garfield	Donna Thomas
Grady	Lanette Edelen
Grant	Wilberta Goff
Jackson	Linda Frantz
Jefferson	Terri Brown
Kay	Alberta Kahle
Kingfisher	Paula Griggs
Kiowa	Joyce Pfenning
Logan	Diane Frick
Pittsburg	Glenda Smith
Roger Mills	Earl Reed
Texas	Diana Wieand
Wagoner	Pat McDaniel
Woodward	Cindy Fields
STO	Lynn McCoy

Session 14 – Instructors – Malea Newman and Cassandra Smith

County	Employee
Caddo	Becky Blehm
Canadian	April Kennedy
Craig	Donna Lundy
Ellis	Denise Waite
Garfield	Deena Timm
Grady	Susan McClellan
Grant	Donna Reed
Greer	Patricia Govitz
Harmon	Jennifer Shotts
Hughes	Nancy Sherry
Kiowa	Mary Petzold
LeFlore	Hilda Culver
Love	Luann McMillin
McCurtain	Tara Woods
Major	Joann Hough
Okmulgee	Jeannie Neal
Pontotoc	Jamie Green
Texas	Barbara Rapp
Tillman	Jeffrey Howell
Washita	Coletta Greer

Session 15 – Instructors – Vicki Peck and Mechalle Ore

County	Employee
Comanche	Becky Theis
Cotton	Virginia Brasier
Custer	Doug Rose
Delaware	Betty Wolf
Dewey	Debra Seifried
Ellis	Gerri Green
Garfield	Vicki Frey
Garvin	Jeffrey Hopkins
Grant	Joyce Clover
Greer	Tara Chambers
Harper	Tracy Wilson
Hughes	Shannon Wofford
Jackson	Michele Canedo
Love	Monica Parker
McClain	Jaynie Dowdle
Mayes	Donna Long
Pottawatomie	Karen Peercy
Stephens	Jan Butler
Texas	Jodi Peterson
Tillman	Jean Spray
STO	Merrily Gaston